

## NCANA Education and Research Committee Poster Session Guidelines For NCANA Annual Meeting 2015

### **Eligibility:**

*The NCANA Education and Research Committee Poster Session is open to all nurse anesthesia students enrolled in a North Carolina nurse anesthesia program. **All** poster applications will be accepted as long as they are received by the deadline. No poster application will be accepted after the deadline - Monday, - July 20, 2015.*

*(See page 5 of this document for the application for poster submission form).*

**\*Please note: Applicants will not receive written notification that their application has been accepted.**

*(See page 4 for the application for submission form). **\*Email your completed application for submission to feyhl@ecu.edu (Word format).***

**The guidelines for the NCANA poster session are similar to those of the AANA State of the Science poster session. However, due to space and display limitations, the posters for the NCANA session -MUST be placed on a presentation board rather than on a wall display and have different size requirements. - The NCANA size requirements are 36 inches X 48 inches. -**

### **Important Dates:**

- **Application Due:** Monday, July 20, 2015
- **Poster Due:** October 2, 2015 by 8 a.m. on the first day of the NCANA annual meeting -.

**\*Please make arrangements for your poster to be delivered to the meeting by the date and time above if you will not be attending the meeting so that the posters may be arranged and displayed prior to judging.**

### **Important Forms:**

**\*-Poster Application-** pages 4

**\* Poster Guidelines-** pages 2-3

## **Directions for Poster:**

Participants may be asked to be present for questions regarding the posters at a designated time.

All posters must adhere to the general format described - under Eligibility (size 36 inches X 48 inches and MUST be on a presentation board).

The organization of the poster should follow the typical research article format of the research abstract. The three types of posters that will be accepted along with the specific directions for each type of poster are listed below.

- **Introduction, Methods, Results, Discussion or Conclusion for Research.**

**\*A three (3) panel format should be used.**

**Please note:** A three (3) panel format does not mean a 3 panel or tri fold board. It applies to format only.

1. The **left panel** includes the abstract, problem and/or purpose, and research questions.
2. The **center panel** contains a description of the methodology, any instrument used, and the procedure. Space permitting, methodological limitations and assumptions of the study may be included.
3. The **right panel** displays **the results and discussion or conclusions of the study.**

- **Introduction, Methods, Results, Discussion or Conclusion for Review of Literature.**

1. The **left panel** includes the topic or problem and/or purpose and methods of review, e.g. search words, search engines such as CINAHL.
2. The **center panel** contains a description of the findings of the literature review, including levels of evidence. Space permitting, limitations in literature reviewed may be included.
3. The **right panel** displays the results and discussion or conclusions of the review and its implications for anesthesia practice and further research.

- **Introduction, Methods, Results, Discussion or Conclusion for Evidence-Based Procedure**

1. The **left panel** includes the problem and existing procedure and methods of review, e.g. search words, search engines such as CINAHL.
2. The **center panel** contains a description of the findings of the literature review, including levels of evidence. Space permitting, limitations in literature reviewed may be included.
3. The **right panel** displays the results and discussion or conclusions of the review and the recommended procedure.

- **For all posters:**

- 1... Literature citations should be in the form of numbered short sentences and should be limited to those critically important to the study.
2. The poster must conform to the allotted space. **The poster should measure approximately 36 inches X 48 inches.**
3. Supplemental materials **may not** be hung on walls, draperies, etc. Supplemental materials may be placed underneath the easels. No other furniture, free-standing equipment, etc., is permitted. Easels will be provided by the NCANA.

**\*\*Please note: Poster presenters are responsible for setting up and dismantling their displays under the direction of the NCANA Education and Research Committee members.**

**Tips for Preparing the Poster**

1. Follow the required format.
2. The title should be short and attract the attention of those passing by the poster. It should be readable at a distance of four (4) to five (5) feet. Generally a font of 150 for the title, 72 for the headings of each category is appropriate.
3. The typeface should be large enough to make reading easy.
4. Allow for plenty of white space throughout the poster to avoid a cluttered appearance.
5. Posters should contain highlights of your project.
6. A variety of illustrations including figures, tables, graphs, drawings, photographs, etc., can be used.
7. Keep your poster professional. It is a reflection of your professionalism and that of your program.

## POSTER APPLICATION TO THE NCANA -2015 ANNUAL MEETING

- **Participants Please Note:** *Please complete this form for submission using the instructions provided. For group projects- Only one form should be submitted for each group **\*\*All applications will be accepted as long as they are received by the deadline.***

### **Application for NCANA Education and Research Committee Student Poster and Oral Presentation**

Application Due: Monday, - July 20, 2015

**Poster Due: October 2, 2015 on the first day of the NCANA annual meeting by 8 am. \*Please make arrangements to have your poster delivered to the NCANA annual meeting by 8 am on October 2, 2015, if you will not be attending the meeting so as not to delay set up and judging. Judging will begin on Friday morning and end Saturday afternoon.**

**Title of Abstract:**

**Author(s):**

**Credentials:**

**Program affiliation:**

**Date of graduation:**

**Title:**

**Address of primary contact:**

**Email address:**

**Telephone number:**

Please check all that apply:

☐ A. I authorize the NCANA to publicize my poster (**insert name of poster**): \_\_\_\_\_ on the NCANA website.

☐ B. Yes, I authorize the NCANA to forward the information from my poster (**insert name of poster**): \_\_\_\_\_ to the Anetic for consideration for publication.

☐ C. I have satisfied the requirements for my institution (or the institution where the research was conducted) regarding the use of human/animal (circle one) subjects in research. Evidence of Internal Review Board approval or exemption is **enclosed**. If not applicable, then note NA on all forms.

☐ D. I understand my poster has been submitted for display at the NCANA Annual Meeting

Any additional details regarding research may be obtained directly from the author(s) during the Student Poster Session exhibit hours. The NCANA and NCANA Education and Research Committee are not responsible for the integrity of the research findings.

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Signature Date